

**HENRY COUNTY FISCAL COURT
REGULAR MEETING
JULY 19, 2022**

The Henry County Fiscal Court met in Regular Session on July 19, 2022, at the Henry County Courthouse in New Castle, Kentucky, with the following in attendance:

John L. Brent, Judge/Executive
Virginia Harrod, County Attorney
Esquire Scott Bates
Esquire Jerry Beasley
Esquire Mike Fisher
Esquire Roger Hartlage
Esquire Chuck Smith
Esquire Jason Stanley

RE: PLEDGE OF ALLEGIANCE

Judge Brent led the Court in the Pledge of Allegiance to the Flag.

RE: PRAYER & PREPARATION

Silent prayer was observed in preparation for the meeting.

RE: CALL TO ORDER

Judge Brent called the meeting to order at 6:00 p.m. He noted that all magistrates were in attendance.

RE: APPROVAL OF THE JUNE 21ST REGULAR MEETING MINUTES

Upon motion by Esq. Smith and second by Esq. Beasley, it is ordered by the Court to approve the minutes from the June 21st Regular Meeting.

Motion carried unanimously

RE: UNFINISHED BUSINESS

Judge Brent stated there was no unfinished business from the previous meeting.

RE: NEW BUSINESS

RE: ROADS

1. Supervisor's Report

Kenny Tindle, Supervisor, reported that they have laid 49 loads of blacktop on Joe's Branch and Happy Ridge Road. They have the bush hog, bush whacker, and grader going and have installed 5 or 6 culverts. Judge Brent stated that the Rural Secondary Road Funds email was received today and will be on the August agenda. The proposal received recommends funding for HWY 202 from New Castle to Flat Rock Road and HWY 202 from New Cut Road to HWY 389.

2. Road Committee Report - Esq. Beasley

The Committee did not meet.

RE: EMS TAXING DISTRICT REPORT – ESQ. SMITH

Esq. Smith reported that they met last night and discussed a possible chase vehicle. The service is running smoothly; however, they are still understaffed. The tax rate was kept at the same rate for next year.

RE: P & Z/SOLID WASTE

1. Administrator's Report

P & Z Administrator Amanda Ricketts reported that 13 building permits and 16 electrical permits have been issued. The Board of Adjustments met on June 27 to discuss violations of a conditional use permit for a sawmill on South Property Road. They will meet again to review the conditions with the applicant at the July meeting. The Planning Commission met in July and approved the final plat for the addition of Arborview Subdivision. The developer was able to obtain an easement to construct the entrance to the development off of Elm Street. The Planning Commission will meet in August and there are 2 items on the agenda: the Angel's Envy industrial zone change application with a conditional use permit and a zone change for residential property on Doris Stanley Lane in Campbellsburg for construction of a quadplex with a variance application.

2. Zone Change Recommendation to Approve – Women's Refuge in Campbellsburg

Administrator Ricketts stated that the Planning & Zoning Commission recommends the approval of an A1 to R3 zone change with a conditional use for the Women's Refuge Center in Campbellsburg.

Upon motion by Esq. Stanley and second by Esq. Fisher, it is ordered to approve the Planning & Zoning Commission's recommendation to approve the A1 to R3 zone change with a conditional use for the Women's Refuge Center in Campbellsburg.

Motion carried unanimously

3. Zone Change Recommendation to Deny – Residential Subdivision in Eminence

Administrator Ricketts stated that the Planning & Zoning Commission recommends the denial of a zone change request for an A1 to R1 for a residential subdivision on Highway 22 in Eminence.

Upon motion by Esq. Beasley and second by Esq. Bates, it is ordered to approve the recommendation of the Planning & Zoning Commission to deny the request for an A1 to R1 change for a residential subdivision on Highway 22 in Eminence.

Motion carried unanimously

4. Selection of Jason Stanley as P&Z / Solid Waste Enforcement Officer

Judge Brent stated that Jason Stanley was chosen by the committee charged with interviewing and selecting the individual to fill the full-time Solid Waste / Planning & Zoning Enforcement Officer position created by the Fiscal Court at the April meeting. There were only 2 applicants and the committee composed of Mike Ray, Esq. Bates, and Amanda Ricketts made the selection. No motion is necessary since the committee was charged with this hire.

RE: PARKS & FAIRGROUNDS / COURTHOUSE SUPERINTENDENT'S REPORT

Superintendent Travis Buchanan stated that we have church league softball which play one night per week. Fall soccer and Little League sign-ups start in August. They are working on the Field 3 drainage project and installing field mix. Esq. Bates asked if Mr. Buchanan was able to find the field mix anywhere other than Ohio, and he stated he was not. The Henry Co. Fair is underway at the Fairgrounds and Harvest Showcase will be July 30. The Buchanan Splash Pad continues to get much use.

Travis Buchanan stated that we are approaching the one-year-point contracts with providers at the Courthouse and working out the yearly provisions. Everything seems to be going well with the facility.

RE: ANIMAL SERVICES

1. Director's Report

Director of Animal Services Dan Flinkfelt is on vacation. Judge Brent informed the Court that the Animal Shelter received 15 dogs that were surrendered in a hoarding incident.

2. Committee Report – Esq. Fisher

Esq. Fisher stated that the Committee did not meet.

RE: SHERIFF'S MONTHLY REPORT

Sheriff Keith Perry reported the following activities for the month of June: 303 KSP dispatch calls, 105 Sheriff's office calls, 103 citations/criminal summons, 36 criminal arrests, 26 warrant arrests, 164 court processes, 1 MIW transport, 57 vehicle inspections, 15 carry conceal licenses, 1 DUI arrest, and 15 drug charge arrests.

Sheriff Perry stated that they are purchasing 4 repeaters which have to be housed in units that have air conditioning. They will be stored at existing water tower locations, and there will be no utility costs. Esq. Bates suggested that the approximate \$8,000 in cost be taken from the budgeted excess fees from the Sheriff's Department.

Upon motion by Esq. Bates and second by Esq. Smith, it is ordered by the Court to approve the reduction of the excess fees in the County budget from the Sheriff's Department by \$8,000 to fund the purchase of storage units for 4 repeaters.

Motion carried unanimously

RE: COUNTY CLERK QUARTERLY REPORT PRESENTATION

County Clerk Shanda Archer presented the 2nd quarterly report for the Clerk's office. She stated there is \$207,000 in the bank. The state mandated a 2022 refund of approximately \$10,000 to be issued for overpayment of vehicle taxes to citizens of Henry County.

Upon motion by Esq. Beasley and second by Esq. Bates, it is ordered by the Court to accept the 2nd Quarter report from the County Clerk.

Motion carried unanimously

Clerk Archer reported that the Historical Society project has been completed. She acknowledged Reliance Construction for their work and Olivia Harrell for leading the project. Ms. Harrell has applied for a grant that will pay for installation of shelves and restoration of books. The new voting equipment will be delivered on Tuesday and she will need to meet with the Budget Committee because the State mandates that security cameras be installed where the election equipment is stored. Currently the Sheriff's Department security cameras do not work.

RE: COURTHOUSE COMMITTEE REPORT

Judge Brent reported that the conflict with the Henry County Fair for use of the 4-H Building tonight resulted in this meeting being held at the Courthouse. Esq. Hartlage reported that the committee did meet and decided based on the cost for holding the meetings in the Courthouse that the Fiscal Court meetings will remain at the 4-H Building for the present time. They plan to meet again and discuss future plans.

RE: SALARY SCHEDULE

Judge Brent provided the salary schedule and pay rates for 2023 as has already been approved in the budget. The auditors have requested that the salary schedule and pay rates be reviewed and approved separately.

Upon motion by Esq. Bates and second by Esq. Stanley, it is ordered by the Court to approve the 2023 salary schedule and pay rates.

Motion carried unanimously

RE: 2022/23 TAX RATES

Judge Brent stated that the tax rates for 2021/2022 were set at the following levels: real property – 12.1 cents; tangible property – 15.9 cents; and water and motor vehicles – 11.9 cents per \$100 of assessed value. He recommends that the rates remain the same for 2022/2023.

Upon motion by Esq. Bates and second by Esq. Hartlage, it is ordered to approve the 1st Reading of the proposed tax rates for 2022/2023 at the following amounts which are the same as last year: real property – 12.1 cents; tangible property – 15.9 cents; and water and motor vehicles – 11.9 cents.

Motion carried unanimously

RE: ARPA FUNDS ALLOCATION RECOMMENDATIONS

Judge Brent stated that the County's allocation from the American Rescue Plan Act is \$3,132,286. The Fiscal Court has approved the allocation of \$2 million for the Pendleton Sewer Project. A contract with LaGrange Utilities is ready to be approved and an RFP for engineering issued. In addition, we have expended \$160,127 for an ambulance.

Judge Brent suggested that \$100,000 be allocated to expand broadband services to underserved areas of the county via matching grants, no-interest loans, or some means for supplementing the fiber installation now planned for the County. He recommended that the Economic Development Committee formalize a recommendation for the expenditure of these funds. In addition, landowner John Allison has agreed to donate 5 acres of land adjacent to Harry Hill Park for the construction of a new ballfield. Travis Buchanan has estimated the costs associated with this improvement and feels it will amount to \$325,000 without lights and \$425,000 with lighting.

Esq. Hartlage stated his concern that the ARPA funds be expended as we originally were told they could be used. Judge Brent stated that the restrictions which were originally attached to the funds have been removed and it may be used for all these areas per the KACO attorney. Esq. Bates questioned the need for lights on the ballfield to which Travis Buchanan responded that the difference is 2 games or practices per night versus 1. Esq. Hartlage questioned the breakdown of the costs for the ball field and Travis Buchanan provided detailed costs. Judge Brent reminded the Court that anything over \$30,000 must be bid out.

Esq. Stanley expressed his concern that the Campbellsburg Sewer Project be funded as was previously approved. The City of Campbellsburg is still awaiting their tax ID number, but they should receive funding to cover the entire \$630,000 project. There would be \$547,159 remaining in these funds which could be directed to that project if it is necessary.

Upon motion by Esq. Stanley and second by Esq. Hartlage, it is ordered that ARPA funds be expended in the amount of \$100,000 for broadband expansion as determined by the Economic Development Committee, up to \$325,000 for a ballfield in the 5 acres adjacent to Harry Hill Park that is being donated by John Allison and accepted by Fiscal Court, and the remaining \$547,159 be made available for the Campbellsburg Sewer Project if needed.

Motion carried unanimously

RE: EXECUTIVE SESSION FOR PERSONNEL MATTER

Upon motion by Esq. Beasley and second by Esq. Fisher, it is ordered by the Court to go into Executive Session to discuss a matter related to personnel.

Motion carried unanimously

Upon motion by Esq. Smith and second by Esq. Beasley, it is ordered by the Court to close the Executive Session.

Motion carried unanimously

Upon motion by Esq. Bates and second by Esq. Stanley, it is ordered by the Court to return to the Regular Session.

Motion carried unanimously

RE: COUNTY TREASURER POSITION

Judge Brent stated that the County Treasurer reports to the Fiscal Court and is hired by that body. Megan Wilson resigned from the position effective July 5, 2022.

Upon motion by Esq. Bates and second by Esq. Smith, it is ordered by the Court to appoint Amanda Ricketts as the Henry County Treasurer with a \$8,000 annual increase in salary and raise Travis Buchanan's salary by \$2,000 as he will assume backup responsibilities for payroll functions.

Motion carried unanimously

RE: CLAIMS & TRANSFERS

Upon motion by Esq. Bates and second by Esq. Stanley, it is ordered to approve the following claims and transfers:

General Fund	\$453,180.33
Road & Bridge Fund	78,626.29
Jail Fund	40,610.07
LGEA	6,154.72
CARES Act	0.00
Litter	254.77
911 Fund	5,724.23
ABC	1,856.90
Fair Fund	<u>783.56</u>
Total	\$587,190.87

Motion carried unanimously

RE: VACATING OF SEAT – DISTRICT 3 MAGISTRATE JASON STANLEY

Judge Brent stated that Esq. Jason Stanley is officially vacating his position as District 3 Magistrate at the adjournment of this meeting. The official notifications will be sent to the Governor and Secretary of State on Wednesday.

Esq. Smith thanked Esq. Stanley for his service as District 3 Magistrate and appreciation was expressed by members of the Court.

RE: PUBLIC COMMENTS

Judge Brent opened the floor for public comments, and there were none.

RE: COURT COMMENTS

There were no additional Court comments.

RE: ADJOURNMENT

Upon motion by Esq. Beasley and second by Esq. Bates, it is ordered by the Court to adjourn and each Magistrate, the Judge/Executive, and the County Attorney shall receive a typed copy of these Minutes prior to the next regularly scheduled meeting.

Motion carried unanimously

S/ Denise Perry
DENISE PERRY
FISCAL COURT CLERK

S/ John L. Brent
JOHN L. BRENT
JUDGE/EXECUTIVE

Date Approved: **August 16, 2022**